

Flexibox – Security lock Installation

Description	Tools Required
The Flexibox security lock can be retrofitted to any Flexibox to provide security against unauthorised access.	Tools: Small hammer, screwdriver, adjustable spanner (optional).

CONTENTS

1. Box Opening
 - How to open the box for installation
2. Lock Installation
 - How to retrofit the lock to the box
3. Box closedown and secure
 - How to close and secure the box

1.0 Box Opening

Step 1



- If installing an external Flexibox (this will be black in colour) then using a flathead screwdriver, pivot the 4 toggles into the open position.
- For an internal Flexibox, skip to step 2.

1.0 Box Opening

Step 2



With the toggles in the **unlock** position:

- Simultaneously push the two clips on the bottom face and lift to open the cover using the small tabs on either side.

1.0 Box Opening

Step 3

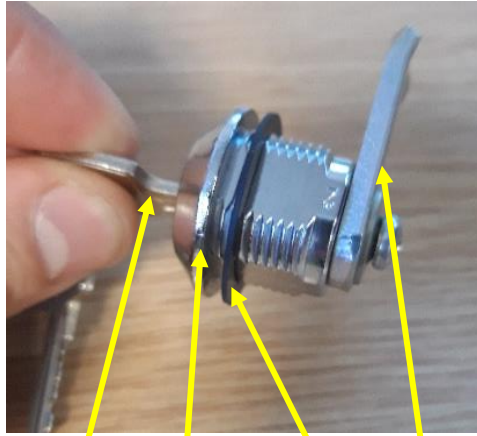


- With the cover open at around 90°, push the tab on the top face as indicated and slide the cover right horizontally to remove.

You are now ready to add the security lock.

2.0 Lock installation

Step 1

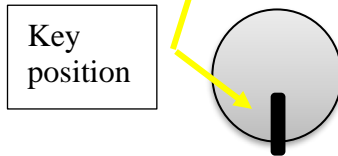
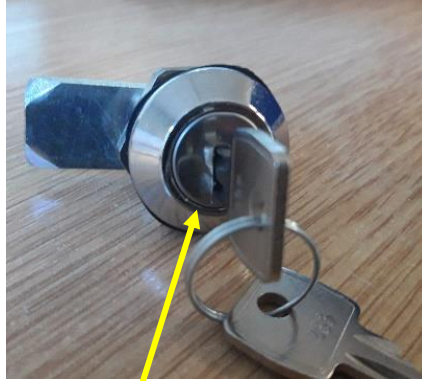


Keys barrel seal cam

- Take the security lock kit out of the packaging and separate all components.
- Check all components are in the package as above.

2.0 Lock installation

Step 2



- Hold the barrel and turn the key anti-clockwise as far as it will go.
- Place on a surface with the cam out to the left. The key should be in this position.

2.0 Lock installation

Step 3

- Tap a hammer onto the end of a screwdriver or like remove the plastic from the cover.

NOTE: the plastic is very thin, so it does not need excessive force to remove. It is recommended that you remove the cover from the base first.

2.0 Lock installation

Step 4



- Ensure the seal is placed on the underside of the lock head.
- Place the cam through the knocked-out hole in the box so the cam is in the position as shown.

NOTE: the cam should only rotate 90° to the stop on the inside.

2.0 Lock installation

Step 5



- Feed the metallic nut over the cam and secure in position using a spanner if required.

2.0 Lock installation

Step 6

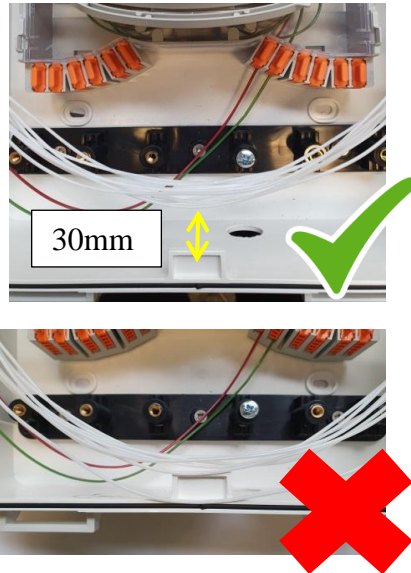


- Ensure the cam still only rotates 90° and the key can only be removed when the cam is back to its vertical (lock) position.

The installation of the lock is complete.

3.0 Box closedown and secure

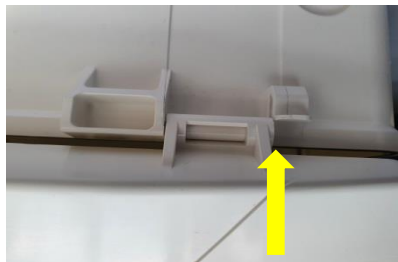
Step 6



- To close box, first ensure any excess fibre elements are stored appropriately inside the storage catches particularly that the elements do not sit above the tab as indicated.
- Allow a minimum of 30mm distance between stored elements and end of tab.

3.0 Box closedown and secure

Step 2



If Cover was removed

- To add cover, slide horizontally along hinge axis until an audible click is heard.
- Ensure the cover hinge has passed the base tab, as indicated.

3.0 Box closedown and secure

Step 3

If Cover was not removed

- Snap the cover over the bump on the base and gently bring down to the close position.

Do not allow the cover to slam shut.

3.0 Box closedown and secure

Step 4



- Ensure the two clips are fully engaged at the front.

3.0 Box closedown and secure

Step 5



- Turn the key 90° anti-clockwise to secure and remove key.

NOTE: you cannot remove the key when the box is unlocked.

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3.0 Box closedown and secure

Step 6



- If using an external box, ensure all 4 toggles are snapped into the close position. An audible click should be heard.

Note: failure to do this may result in moisture ingress.